# Production Volunteer Application Form

For office use only:

Accepted: Yes / No

Role: HP / S / T/ B

Week: 1 / 2 / 3 / 4

**The closing date for applications is 5pm on Wednesday 1 May 2019**.

We’re offering this excellent opportunity to applicants with extensive musical knowledge to rub shoulders with some incredible artists and get right to the heart of the Dartington experience. Duties include liaising with musicians and artists, setting up spaces for courses and events, back-stage performance management, writing programmes, running hospitality, moving pianos and harpsichords, page-turning…and anything else that needs to be done! You will be provided with full board and simple single-room accommodation. Please note that Production Volunteers are not able to take part in courses.

Although extremely rewarding and great fun, the work is demanding both **physically** and **mentally** so please consider carefully before choosing to apply. Some early mornings and very late nights are required during the week, but we try to share these out amongst the team. Applicants must be completely fluent in English and a driving licence is highly desirable.

#### Personal details

|  |  |
| --- | --- |
| First name |  |
| Surname |  |
| Address |  |
| Postcode |  |
| Country |  |
| Telephone number |  |
| Mobile number |  |
| Email address |  |
| Date of birth (we use this to make sure that we have a good mix of ages in the team) |  |
| Special Requirements (e.g. allergies, dietary needs) |  |

#### Application information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Which week(s) are you available?  *Please mark the appropriate week(s), and, if you are available for multiple weeks, indicate your preferred choice.* | Week 1  27 Jul - 3 Aug | | Week 2  3 Aug - 10 Aug | Week 3  10 Aug - 17 Aug | Week 4  17 Aug - 24 Aug |
|  | |  |  |  |
| *Two weeks in a row may be offered – please state here if you would prefer one.* |  | | | | |
| Have you volunteered for Summer School before?  *Please list years and positions.* |  | | | | |
| Any languages spoken & fluency  *(other than English)* |  | | | | |
| Do you have a full UK driving licence | | | |  | |
| Are you currently a Music student, a recent Music Graduate, or a non-music student who takes part in extra-curricular music at university? | | | | Yes/No | |
| How did you find out about volunteering opportunities within Summer School? | |  | | | |

|  |
| --- |
| Please explain how you think your experience qualifies you for the role, including details of relevant education. We would like to hear about your musical interests, any projects you have been involved in previously, and how your skills would prepare you for the duties listed on the previous page. Let us know what you hope to get out of the experience too! |

|  |  |
| --- | --- |
| Name: | Relationship to you: |
| Telephone: | Mobile: |

**Emergency contact person and details**

|  |  |  |  |
| --- | --- | --- | --- |
| Rehabilitation of Offenders Act 1974 | Do you have any convictions not spent under this Act? | YES | NO |
| Asylum & Immigration Act 1996  Under this Act we are obliged to ensure all volunteers are legally entitled to volunteer in the UK. On appointment the Trust will require documentation as evidence. | | | |
| Are you entitled to volunteer in the UK? | | YES | NO |

I understand that the information I have provided may be verified, if necessary, by contacting persons or organisations named in this application.

In signing this form, I have agreed that if I am selected to become a volunteer I will be guided by the rules and regulations of Dartington.

I confirm that the information I have given on this form is true and correct.

|  |  |
| --- | --- |
| Signed: | Date: |

|  |
| --- |
| The information contained within this form will be held and processed in a computerised or manual filing system in line with the provisions of the Data Protection Act 1998. |

Thank you!