Arts Programmer

The purpose of this role is to deliver an excellent, innovative and bold arts programme at Dartington with an emphasis on contemporary performance in a way that is artistically impactful and financially sustainable

ROLE DETAILS:
Department: Arts
Reporting to: Executive Director (Arts)

SOME OF THE MAIN THINGS YOU’LL DO:
• Actively seek out arts work of excellence, innovation and boldness to programme across the Dartington Hall Estate
• Collaborate with the Marketing & Communication team to enable effective and accurate communication campaigns ensuring strategic audience development and ticket sales targets.
• Negotiate financially beneficial deals for all visiting work programmed for the organisation and ensure delivery of financial targets.
• Work with the colleagues to identify and develop funding opportunities to grow the Arts at Dartington.
• Work with the production team to ensure that all production and technical considerations are taken into account and managed.
• Ensure that space at Dartington is used to maximum benefit, financially and artistically.
• Act at all times in the best interests of the Dartington Hall Trust
• This list is not intended to cover all areas of your role but rather to outline the key accountabilities. Critical to success will be that your work is carried out in a way that demonstrates your initiative, commitment and your approach to driving the success of the Arts’ offer in line with the Trust’s strategy and purpose

EXPERIENCE:
• Experience in programming visiting work for both mid-scale and small-scale venues (essential)
• Experience of financial budgeting and management (essential)
• Experience of Arts funding (essential)
• A minimum of two years’ experience as a programmer or equivalent (essential)

SKILLS & KNOWLEDGE:
• Excellent knowledge of contemporary performance in the UK, including subsidised and commercial touring companies (essential)
• An established network of contacts in contemporary performance in the UK (essential)
• Demonstrable artistic planning skills (essential)
• Excellent communication skills (essential)
• An enthusiastic and skilled collaborator with colleagues and peers (essential)
• Knowledge of a variety of art forms including music and visual art (desirable)
• Knowledge of and enthusiasm for learning and sustainability (desirable)
• Knowledge of international work (desirable)
• Knowledge of CRM systems, plus confidence with office IT systems (essential)

INDICATORS OF ROLE SUCCESS:
• Tickets sales successfully met
• Programme of events delivered within budget
• Consistently positive audience feedback