

## Cleaning Team Member

*We aim to give all our customers and tenants an amazing experience at Dartington Hall. You'll ensure our properties are kept spotlessly clean, tidy and well maintained*

### SOME OF THE MAIN THINGS YOU'LL BE DOING:

- Take responsibility for effective and efficient cleaning of our commercial property offices, communal areas, wash rooms and inclusive of tenanted offices.
- Provide a friendly, efficient customer service to internal and external customers with a can do attitude.
- Maintain meaningful dialogue with your team members to ensure you work as a team to get the job done, helping out your team members when needed.
- Report any maintenance requirements to the F+M Team in a timely manner. Ordering of cleaning products and materials on a weekly basis.
- Provide a safe environment whilst being responsible for your health and safety and that of your colleagues and customers.
- This list can never be exhaustive but covers most of the work you'll be doing. What it can't replace is talent, initiative and a commitment to great customer service

### ROLE DETAILS:

**DEPARTMENT:** Property  
**REPORTING TO:** Head of Facilities

### WHAT YOU'LL BRING:

- Excellent customer service towards all internal and external customers. A can do attitude and a willingness and desire to ensure all who come into Dartington have the best possible experience.
- Excellent attention to detail, a flexible approach, can do attitude and pride in your work.
- The ability to work as part of a team delivering exceptional standards of cleanliness.
- Have a good understanding of and work towards the purpose values and strategy of Dartington.
- Commitment to work hard and act in Dartington's best interests at all times.

